



**MASSACHUSETTS HORTICULTURAL SOCIETY**  
Horticultural Center at Elm Bank • 900 Washington Street • Wellesley, MA 02482 • 617-933-4900 • MassHort.org

## **JOB DESCRIPTION**

### **POSITION TITLE:**

**Seasonal Gardener/Horticulturalist-Massachusetts Horticultural Society**

**REPORTS TO:** Gardens Curator

**WORKS WITH:** Garden Curator, Director of Horticulture, staff, volunteers, and Interns

**POSITION TYPE:** hourly

**SEASON:** April 1- October 31, 2015. Full time, seasonal including at least one weekend day.

**HOURS PER WEEK:** 40 including one weekend day

### **SEASONAL GARDENER/HORTICULTURALIST JOB DESCRIPTION:**

The Seasonal Gardener/Horticulturalist performs a wide range of general garden maintenance, gardening activities, and daily garden tours. This position frequently requires the expenditure of physical labor and the use of motorized equipment and other tools. Duties/Responsibilities include trimming, mowing, weeding, watering, planting, pruning, propagation, plant labeling, and weed control.

### **JOB RESPONSIBILITIES:**

- Performs a variety tasks in the maintenance and operation of the Gardens at Elm Bank, the green houses, and grounds.
- Conducts daily garden tours
- Operates a motor vehicle to assist in carrying out the business of the Society
- Performs maintenance on irrigation systems
- Performs routine maintenance on lawn and power equipment
- Physical requirements of this position:
- Ability to lift 60 pounds or more
- Bend, squat, lift
- Use vibrating power equipment: lawn mowers, snow and leaf blowers, chain saw
- Propagation of plants from seed and cutting for Trial Garden, seasonal plant displays and annual plant sales.
- Monitor, record and promote trial garden results
- Plant labeling
- Coordinates with garden keeper, other garden staff, interns, and volunteers

- Landscape construction
- Tree removal and pruning
- Hedge and shrub pruning
- Operating Power Tools: lawnmower, leaf blower, snow blower, edge trimmer, chain saw
- Provide additional services as requested by the Garden Curator and/or Director of Horticulture and Education

### **QUALIFICATIONS:**

- High School Diploma, GED
- Two years' experience in grounds keeping, golf course, park or estate maintenance, landscape maintenance skills, or greenhouse operations
- Must have a valid driver's license
- Require CORI clearance

**Salary: \$20.00 per hour**

**To apply:** please forward resume and cover letter to John Forti, Director of Horticulture & Education [jforti@masshort.org](mailto:jforti@masshort.org)

**Massachusetts Horticultural Society** - The Gardens at Elm Bank includes a 36-acre public garden, located within the historic Elm Bank Reservation (182 acres) which is owned and operated by the Department of Conservation and Recreation located in Wellesley/Dover, MA. The Gardens at Elm Bank include eight gardens and four greenhouses: Olmstead Brothers Italianate Garden, the Bressingham Garden, Weezie's Garden for Children, AAS Trials Garden, James Crockett Memorial Garden, Goddess Garden, The Garden to Table Vegetable Gardens, the and Welcome Garden. Four "plant society" gardens that are maintained by four regional plant societies: American Hemerocallis Society Daylily Garden, the Noanett Garden Club Stroll Garden, the Alan Payne Rhododendron Garden, and the Herb Society Garden. All personnel are ambassadors of the Massachusetts Horticultural Society and readily interact with visitors, members, donors, trustees, volunteers, and the public.

### **MISSION**

Founded in 1829, the Massachusetts Horticultural Society is dedicated to encouraging the science and practice of horticulture and to developing the public's enjoyment, appreciation, and understanding of plants and the environment.